



**FIRST STATE RESOURCE CONSERVATION  
AND DEVELOPMENT COUNCIL, INC.**

**Get funding for a community project!**

*Applications accepted on a continuous basis all year.*

# Mini-Grant Program

## GENERAL AREAS OF INTEREST

- Water Management
- Community Development
- Land Management and Conservation

*Milford Community Garden*



*Springer Woods Pollinator Meadow*

## Target Areas for Mini-Grants

- Urban farm and community or school garden initiatives
- Invasive species management
- Establishing or improving community recreational areas
- Establishing pollinator habitat
- Installation of rain gardens

First State RC&D Council, Inc. operates the mini-grant program to further its mission to “Provide leadership, initiative, technical support, and direction in developing and carrying out a plan to assist individuals and communities in the conservation and enhancement of their human and natural resources” and to work towards our vision of “prosperous diverse communities effectively developing and conserving the human and natural resources of the First State RC&D Area”.

### *Contact Information*

**Rick Mickowski**  
**(302) 365-8979**



# Mini-Grant Program Guidelines (2021)

First State RC&D Council, Inc. operates this mini-grant program to further our mission to “Provide leadership, initiative, technical support, and direction in developing and carrying out a plan to assist individuals and communities in the conservation and enhancement of their human and natural resources” and to work towards our vision of “prosperous diverse communities effectively developing and conserving the human and natural resources of the First State RC&D Area.”



Projects funded by the mini-grant program will assist RC&D in implementing its Annual Plan and larger Area Plan, both of which are focused on Land Management and Conservation, Water Management, and Community Development.

The areas within the larger area of interest that will be targeted for mini-grants are:

- Urban farm and community/school garden initiatives
- Invasive Species Management
- Establishing or improving community recreational areas
- Establishing pollinator habitat
- Installation of rain gardens

As a 501 c(3) public charity, RC&D will only award mini grants to those projects that are in furtherance of RC&D's mission, serve a charitable purpose, and serve the public good. Mini-grants will only be awarded to those projects that can document, via a final report, that mini-grant funds were used for their stated charitable purpose. As long as those requirements are met, RC&D can award a grant to other 501 c (3) organizations and non-501 c (3)s including for-profit corporations, trade associations, social welfare organizations, environmental and conservation organizations, private foundations, or individuals.

- Eligible applicants will include only applicants who have not received RC&D mini-grant funds in the last 12 months.
- The maximum amount of each mini-grant award is \$500. Larger amounts may be awarded at the discretion of the Council.
- Applicants will be expected to acknowledge RC&D's contribution to their projects.
- RC&D makes a mini-grant award in good faith and is not responsible for negligence, misconduct, or negative consequences of the use of RC&D mini-grant funds by the awardees.

Mini-grant applications are due one month prior to the meeting of the First State RC&D Board of Directors so that the application can be fully reviewed and presented to the Board for approval or denial. The First State RC&D Council Board of Directors meets on a quarterly basis. However, the Council may consider and approve applications via email between meetings if necessary to expedite a proposed project.

Once a mini-grant application is approved and the funds awarded to the recipient, the project or activity must be completed within one year of project approval unless a longer time-frame is required to complete the project or activity and this extended time-frame is agreed to by the First State RC&D Council. The funds will not be sent to the recipient until an invoice for some portion of work completed is received. This demonstrates that you have some level of funding commitment from other sources to begin the project.

Mini-grant applications can be sent electronically to Rick Mickowski at [rick.mickowski@delaware.gov](mailto:rick.mickowski@delaware.gov) or faxed to 302-832-5060 or via mail to First State RC&D Council, 1679 S. DuPont Highway, Dover, DE 19901 to the attention of Mr. Tim Riley. For questions, contact Rick Mickowski by phone at 302-365-8979 or by mail at: Rick Mickowski, 2430 Old County Road, Newark DE 19702.

Upon the decision to award a particular mini-grant, RC&D will send an award letter and acceptance agreement. Once the acceptance letter has been signed by the awardee and returned to RC&D, the awardee will be responsible to work on the project and send an invoice in order to receive the grant funds.