



STATE OF DELAWARE  
DEPARTMENT OF AGRICULTURE  
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February 5, 2017

From: Delaware Forest Service

To: Delaware

Attn: Grants Coordinator/Training Officers/Chiefs

Subject: 2017 Delaware Forest Service Equipment Grant Application/Training Packet

I would like to announce the 2017 Volunteer Fire Assistance Equipment Grant Program. The enclosed packet includes important time dated grant application material for your volunteer fire department. All Delaware Volunteer Fire Departments responding to rural wildfires are invited to apply for a 2017 Volunteer Fire Assistance (VFA) equipment grant. Priority will be given to those companies that have not received DFS Grant Funding within the past three years.

Applications for grant funds must be received by the Delaware Forest Service office in Dover, DE, no later than **May 1, 2017**. Please make note of the submission instructions at the bottom of the application. Priority will be given to those companies that have not received DFS Grant Funding within the past 3 years, had members attend the 2016-2017 (S130/S190) classes at the Delaware State Fire School and to those that have had members participate in the Delaware Forest Service's 2017 annual fire camp. Also, no vehicles (trucks/UTV's/ATV's), structural firefighting gear (turnout coats, hardhats, gloves, lights, etc.) can be purchased with this funding. Funding is for wildland firefighting hose, safety gear, brush unit pumps/skids, and hand tools.

If you have any questions about the application process or what can be purchased, please feel free to contact me at (302) 698-4548 or at [Kyle.Hoyd@state.de.us](mailto:Kyle.Hoyd@state.de.us).

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle Hoyd".

Kyle Hoyd  
Assistant Forestry Administrator



## 2017 Volunteer Fire Assistance Grant Application State of Delaware Department of Agriculture Forest Service

### 1. Contact Information:

<b>Volunteer Fire Department Name:</b>	
<b>Project Lead:</b>	
<b>Mailing Address:</b>	
<b>Phone Number:</b>	
<b>Fax Number:</b>	
<b>Email:</b>	
<b>Dept. Federal EI#:</b>	

### 2. Project Description:

<b>Project Name:</b>	
<b>Project Start Date:</b>	
<b>Project Completion Date:</b> <i>Must be completed by August 15, 2017</i>	
<b>Total Amount Requested:</b> <i>Cannot exceed \$4,500.00</i>	
<b>Total Project Amount:</b>	

<b>Description:</b> <i>Please describe the scope of work for the proposed project in the area below and how it aligns with our goals outlined in the cover page.</i>

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**3. Match Summary:** *Match must take place during the course of the project*

<p><b>Match Description:</b>  <i>Please describe how match will be generated towards this project. Match can be cash and/or In-Kind services towards the project you are requesting funding for.</i></p>	
<p><b>Cash Match Amount:</b></p>	
<p><b>In-Kind Match Amount:</b> <i>Volunteer rate is \$21.56 per hour</i></p>	
<p><b>In-Kind Match Volunteer Hours:</b></p>	

4. **Work Summary:** All items that are to be purchased with these funds MUST have a quote attached which show the cost of each item. These quotes can be from local vendors, internet vendors etc.

Items to be purchased	Cost

5. **Company Information:**

<b>Is the project part of a county protection plan?</b>	
<b>Current ISO Classification:</b>	
<b>Will this project upgrade your ISO Classification?</b>	
<b>Does you department provide mutual aid?</b>	
<b>How many active firefighters have received wildland fire training in the last 2 years?</b>	
<b>How many woods, brush, field etc fires has your department ran during 2016-2017?</b>	

**6. Signature Page:** Please provide a signature, date and contact number for the positions below.

<b>Project Lead:</b> <i>Must be the project contact</i>	<i>Signature</i> <i>Date</i> <i>Phone Number</i>
<b>Department Chief:</b> <i>Must be a council official other than the Mayor and project lead.</i>	<i>Signature</i> <i>Date</i> <i>Phone Number</i>

**Must be received by regular mail (NO EMAIL APPLICATIONS) by May 1, 2017 to:**

**Delaware Forest Service Wildland Fire Program**

**Subject: VFA Grant Application**

**2320 S DuPont Hwy**

**Dover, DE 19901**

**(302) 698-4548**