



2017 Urban and Community Forestry Grant Application State of Delaware Department of Agriculture Forest Service

Please check the box for the category you are requesting funding for. Do not check both categories, only one type of project per community is allowed for the 2017 cycle. (If you need assistance as you complete this application, please contact us at Urban and Community Forestry Program, phone: 698-4578 or email: kesha.braunskill@state.de.us).

Tree Planting Tree Management

1. General Information:

Community Name:	
City and County:	
Project Lead: <i>Must be the project contact</i>	
Email or phone number:	
Fax Number:	
Federal EI#:	
Project Name:	
Project Start Date:	
Project Completion Date: <i>Must be completed by November 3, 2017</i>	
Total Amount Requested: <i>Cannot exceed \$5,000</i>	
Number of Trees Planted or Maintained:	

2. Project Description:

Description:	
<i>Please describe the scope of work for the proposed project in the area below and how it aligns with our goals outlined in the requirements page. When trees are removed, communities must replant on a 1-1 basis at their own expense, which can be used as match. This section may NOT EXCEED 400 words.</i>	

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3. Match Summary: Match must take place between October 1, 2016 - November 3, 2017.

Match Description: <i>Please describe how match will be generated towards this project</i>			
Cash Match Amount:			
In-Kind Match Estimation:	<i>Estimated Volunteer Hours</i>	X <u>\$23.56 per hour</u> =	<i>Estimated In-Kind Match</i>
<i>Reminder: Planning and Tree Board meetings must not exceed 25% of in-kind match</i>			

4. Cost Estimates: Complete *one* of the following options:

A.	<i>Provide <u>three</u> bids for your specific project expenses on company letterhead. These bids may be from local nurseries, contractors, tree companies, etc.</i>
OR	
B.	<i>Provide a signed copy of an existing annual contract with a tree care company AND the company bid for your specific project expenses.</i>

5. Site Map and Location Summary:

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| <p>A. <i>Include a map of your community showing the location(s) involved in the grant work.</i></p> <p>B. <i>Mark tree locations and include the details on the work that will take place.</i></p> <p>C. <i>Make a list of the street address of each tree and tree species.</i></p> |
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6. Signature Page: *Provide a signature, date and contact number for the positions below.*

<p>Project Lead: <i>Must be the project contact</i></p>	<p><i>Signature</i> <i>Date</i> <i>Phone Number</i></p>
<p>Community Official: <i>Other than the mayor and project lead</i></p>	<p><i>Signature</i> <i>Date</i> <i>Phone Number</i></p>
<p>Mayor/HOA President:</p>	<p><i>Signature</i> <i>Date</i> <i>Phone Number</i></p>